

**Rationale:**

In order to maximise achievement of students, minimum benchmarks have been set for students to participate in extra or co-curricular activities or to undertake school representation. These benchmarks relate to adhering to the school dress code, engagement, school attendance and an expected standard of behaviour. Breaches of these standards are evidenced by Administration detentions, absence reports, reports from OneSchool and behaviour grading and comments from Report Cards.

It is important to maintain high expectations for students in relation to curriculum engagement, personal presentation, attendance and behaviour in demonstrating our values of Be Respectful, Be Work Ready and Be Your Best.

**Objectives:**

This policy is designed to:

- reinforce positive expectations required of all students
- ensure students are attending school and engaging in their learning
- ensure students are provided with every opportunity to engage positively in their learning to be given the opportunity to participate in optional activities

**Implementation:**

School Representation includes **any activity where the student represents the school**. Examples include, but are not limited to representative sport, debating, forums, inter-school sport (travelling out), competitions, eisteddfods and performances.

**Extra or Co-curricular activities include any activity which is additional to the core curriculum** being delivered. Examples include: special events in or out of timetabled lessons, additional courses, some camps, work experience, school musicals and specialised excursions which do not relate to the direct delivery of curriculum programs. **For senior students this includes the formal and semi-formal.**

Curriculum activities such as subject excursions which relate to assessment, or whole school camps where the focus is leadership and transition to high school are not impacted by this policy.

Students who are suspended will not represent the school for the length of a term (10 weeks) from the date of the incident.

At the beginning of each term, the Head of Student Performance will compile and publish to staff a list of students who are ineligible to participate in extra-curricular activities or school representation. This will last for the duration of the term (or 10 school weeks), or until the Deputy Principal is satisfied that the student has improved their behaviour, attendance and/or personal presentation to align with the Student Code of Conduct.

At the end of each term, Deputy Principals will review the list of students, adding or deleting students depending on their compliance with the school expectations. Students will remain on the list if there



is insufficient evidence of improvement in the area/s identified above. The list of students will be regularly updated. The location of the file listing the students will be shared with Head of Departments, extra-curricular coordinators and office staff processing payments.

Cases with exceptional circumstances will be considered on an individual basis by the Executive Team as appropriate.

**Criteria for non-representation list include:**

Parents/carers of students who fall into the following categories will be notified in writing of their student's ineligibility to participate in extra-curricular activities or school representation:

- Any student awarded a **Needs Attention** or **Unsatisfactory in behaviour** across **two or more subjects, in any reporting period**
- Student who has been **suspended from school** (within 10 week or one term period)
- Ongoing and **persistent breaches of the Student Code of Conduct**
- Persistent **non-attendance for Administrations Detentions**
- Students who **fail to complete outstanding assessment**
- Students who fall **under 85% attendance** (Classified as chronic absenteeism)
- Students who have **unexplained absences**
- Students who are **persistently late to school** (greater than once per week for a term)
- Students who have records of **persistent uniform breaches** and continually challenge the school's uniform policy

**Review:**

This policy will be reviewed annually.

**Last Updated:** 16 June 2023